LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
QUALITY ASSURANCE LIAISONS' MEETING MINUTES
MONDAY – APRIL 11, 2016

Attendees	Allen Pouravanes Anna Perne Antonio Banuelos Aprill Baker Barbara Engleman Bertrand Levesque Brad Bryant Caesar Moreno Christina Kubojiri Crystal Cianfrini-Perry David Tavlin Debi Berzon Leitelt Debra Mahoney Diane Guillory Elida Lambrechts Elizabeth Pak	Ericka Rivera Geraldine Gomez Iling Wang Isidoro Gonzalez Jennifer Hallman Jessica Walters Joaquin Castor Joel Solis Juanita Olivas Kari Thompson Kary To Kim Kieu Kimber Salvaggio Linda Stone-Abrams Lisa Harvey Marc Borkheim	Michele Munde Michelle Rittel Michelle Young-Sambajon Misty Aronoff Monika Johnson Monique Gooding Natasha Billups Nikki Collier Norma Cano Randolph Faveau Robin Washington Sonya Wangpuchakane Susan Cozolino Thang Nguyen Victoria Lee	
Agenda Item	**Discussion and Findings**		**Decisions Recommendations Actions Tasks**	**Presenter**
Call to Order	Meeting was called to order at 10:41 a.m.			Brad Bryant
Introductions	Attendees introduced themselves			Brad Bryant
Minutes	The minutes were approved by Michelle Rittel and seconded by Debra Mahoney.			Brad Bryant
Announcements	**Reminder:** o Reach out to any providers not attending QIC meetings (only responsible for those providers for whom your service area is the lead district chief) o Welcome Iling Wang who joined the QA Division, Certification Section and will be responsible for SAs 1 & 6. Thang Nguyen will be supervising her.			Brad Bryant
Audits/Reviews	**Auditor Controller:** o Junior Blind of America – 4/12/16 at 10:00 a.m. o Vista Del Mar – 5/3/16 at 10:00 a.m.			Brad Bryant
Medi-Cal Certification Section	o None			Norma Cano
State DHCS Updates	**MAA Update (Directly Operated Only):** o The State (DHCS) is working with CMS to update the MAA Implementation Plan. o CMS has concerns about the use of SPMP and how counties have interpreted its use. CMS feels SPMP is only when the activity required the expertise of an SPMP. o Currently, there is no expected date for the revisions to the MAA Implementation Plan. The State will have the responsibility to train the counties.			Diane Guillory

	Waiver Reminders: ○ There are a number of contract providers who are not compliant with the requirement to have professional licensing waivers. ○ QA Liaisons should reach out to new QA leads at agencies and providers who have not been at the QICs to ensure they are aware of this requirement.		
Training & Operations	**Schedule of Trainings and Presentations:** ○ Trainings for April 29 and June 3 have been added. July and August training dates will be available in May. ○ DO Quarterly Monitoring Reports are due on April 15. This excludes COS and MAA only programs.		Nikki Collier
Policy and Technical Development	**Access to Care Policy and Service Request Log Data:** ○ The "Scheduling of Initial Appointments and Associated Documentation" and "Scheduling of Initial Medication Appointments" policies have been revised and combined into the "Access to Care" policy. ○ Universal screenings including "emergent medication needs" were incorporated into the revised policy. Emergent medication need, which requires a concurrent initial medication appointment, is defined within the policy as someone who will run out of medications prior to a routine appointment, has run out of medications and/or exhibiting symptoms for which medications may assist. ○ A Clinical Forms Bulletin will be issued modifying the Service Request Log to incorporate Universal Screening data elements. ○ QA is working with the technical staff at CIOB to identify the way in which contractors will provide Service Request Log data from their EHR to DMH in order to track access to care. ○ If any contract provider would like to pilot submitting SRL data to DMH, please contact Jen Hallman. **OIG AUDIT:** ○ There were a total number of 152 records submitted to the OIG. Waiting for one additional record. **Organizational Providers Manual Updates:** ○ QA is currently working on revising chapter on residential services and psychiatric health facilities (previously Chapter 5). ○ Will be removing all definitions and incorporating into the chapters of the Manual. Will also be	Members requested a section to easily see and understand scope of practice and	Jen Hallman Jen Hallman Jen Hallman

	removing all appendices (with the exception of the included diagnosis list) and incorporating into the chapters, as appropriate. o Eventually the plan is to incorporate the Guide to Procedure Codes into the Manual so providers/staff have a single document to use.	what services different disciplines can provide.	
	ICC/IHBS Expansion Update: o The services were part of Katie A lawsuit and came to a settlement agreement between the Feds and the State. That agreement has come to an end. o The State (DHCS) has issued a notice stating that ICC/IHBS services should be available to all EPSDT clients, not only the Katie A. Subclass. o DMH is in the process of determining how to accomplish this. o There are no changes to current ICC/IHBS practices (who can provide the services, etc). DMH will issue a notice once decisions are made regarding this.		Brad Bryant
	Directly Operated Treatment Plan Self Audit: o QA will be reviewing 350 client records for treatment plans. o Providers with five or fewer charts will be contacted by email informing them that these charts will be needed by Friday, April 15. o QA will contact providers with more than 5 charts to schedule an onsite review.		Jen Hallman
	LE IBHIS Go Live Schedule: o Handout provided of the LE rollout schedule. o Be extra careful when creating clients. Do careful client searches in order to prevent creating duplicate clients in IBHIS.		Jen Hallman
HIM	o None		Brad Bryant
Upcoming Items	o *COS Manual Changes and Trainings* o *Organizational Providers Manual Updates: Chapter 5* o *Procedure Codes Guide*		Brad Bryant
Next Meeting	Monday, May 9, 2016 550 S. Vermont Ave; 10th Floor Los Angeles, CA 90020		Brad Bryant